

INTERNATIONAL INDIAN SCHOOL RIYADH

REF:IISR/MC/12/2019

December 10, 2019

Circular

IISR invites applications for formulation
of the School Managing Committee 2020-2023

Dear parents,

Ambassador of India and the Patron of International Indian Schools in the Kingdom of Saudi Arabia has approved the formulation of new School Management Committee comprising of seven members, of which at least one will be a lady. The Managing Committee is expected to contribute for the betterment of the School without any remuneration or other favours.

The parents who are interested to be a part of the Management Committee may collect the forms from the office of Principal in Boys Section between 8.30 am to 1.30 pm from 11 December 2019 to 17 December 2019, during working days.

The candidates should possess required academic qualifications and have sufficient proven experience/specialization in Academics/Administration/IT/Financial fields. The eligibility criterion for the candidates is as follows:

- He/She must be a parent of student(s) of IIS Riyadh for at least one year as per school records.
- He/She Shall be a parent of a regular student studying in the school. In case the child passes out of school / leaves the school, the MC member shall cease to be part of the MC, unless there are other siblings studying in the school.
- He/She must be a citizen of India who could devote sufficient time for the welfare of the school.
- He/She must hold a regular University degree preferably a Masters Degree or a Bachelors Degree awarded after pursuing 5 year program such as MBBS duly attested by the competent authority in India/Embassy of India, Riyadh.
- He/She must be holding a responsible position in a reputed Organization/Company or he/she should be a professional working with any reputed institution.
- For female member, professionals will be given preference.
- He/She should not be a school employee/spouse of the school employee/relative of the school employee/member of another school committee/former employee of the school.
- He/She must have a No Objection Letter from his/her employer/sponsor in original, duly attested by Chamber of Commerce and Industry in which the sponsor should clearly mention that he/she is agreeable for the active participation of the candidate in Managing Committee meetings for the next 3 years and that the candidate will be in a position to attend the meetings even at a short notice.
- He/She must produce a salary certificate issued by his/her employer and attested by Chamber of Commerce in the region stating that the monthly salary is not less than SAR 8000.
- He/She should submit a brief note not exceeding 100 words explaining his/her plans to ensure better education to the children of Indian community and all round progress of the school during his/her tenure.
- His/Her place of work and residence should be within the city where the school is situated.

Candidates are requested to submit their detailed CV, duly filled in forms along with the required documents (original) in closed envelope to the Principal, IIS Riyadh with a copy to Defence Attaché & Observer International Indian Schools, Embassy of India, Riyadh at the email id: edu.riyadh@mea.gov.in on or before 05 January, 2020 from 8.30 am to 1.30 pm during working days.

Best Regards,


Dr. S.M. Shaukat Perwez
Principal & HOI



(Principal)
International Indian School
Post Box No. 89788
Riyadh 11692, K.S.A.